

Skills & Employment Board Forward Work Plan 2019/20:

Terms of Reference responsibilities

- Thematic strategy and policy leadership
- Programme development and delivery
- Performance and Risk Management
- Funding and Financial Decision Making (less than £2m)

Date	Suggested Agenda items
27/08/19	<ul style="list-style-type: none"> • Strategy & Policy Leadership- Skills and Employment Overview (c/f from 06/08 meeting) • Performance and risk management – programme performance dashboard • Performance and risk management – Skills Bank performance deep dive • Performance and risk management – European social fund overview
21/10/19	<ul style="list-style-type: none"> • Strategy & Policy Leadership – SEP/LIS Skills and Employment proposition development • Governance - Advisory Membership • Programme development and delivery – Adult Education Budget • Performance and risk management – Working Win performance deep dive • Financial decision making – (schemes permitting)
w/c xx/ December /19	<ul style="list-style-type: none"> • Strategy & Policy Leadership – SEP/LIS Skills and Employment proposition development • Performance and risk management – programme performance dashboard • Performance and risk management – LGF skills capital schemes performance deep dive • Financial decision making – (schemes permitting)
w/c 24/02/20	<ul style="list-style-type: none"> • Governance - Board Review
w/c 04/05/20	tbc
w/c 29/06/20	tbc
w/c 24/08/20	tbc
w/c 19/10/20	tbc